



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE FOR WOMEN, GOHANA
Name of the head of the Institution	Sh Virender Dahiya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01263252032
Mobile no.	9466569432
Registered Email	gcgohanaprincipal@yahoo.com
Alternate Email	gcwgohana81@gmail.com
Address	Near Sadar Police Station, Jind Road, Gohana
City/Town	Gohana
State/UT	Haryana
Pincode	131301

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ambrish Attri
Phone no/Alternate Phone no.	01263252032
Mobile no.	9416293569
Registered Email	gcgohanaprincipal@yahoo.com
Alternate Email	gcwgohana81@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/1jvDXapF7CZLurvu3ZR4BsId9tWYZvS1J/view?usp=sharing
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://gcwgohana.ac.in/images/142/DownloadForms/Forms2029.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.70	2004	16-Feb-2004	15-Feb-2009

6. Date of Establishment of IQAC	01-Jul-2017
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
All students of the college	Educational Tour	DGHE HARYANA	2019 365	120000
All students of the college	Earn while you Learn	DGHE HARYANA	2019 365	70000
All students of college	Placement Cell	DGHE HARYANA	2019 365	40000
All SC, BC and meritorious students of college	Scholarship	DGHE HARYANA	2019 365	6432200
All Science students of college	Science Exhibition	DGHE HARYANA	2019 365	25000
All girl students of the college	Women Empowerment	DGHE HARYANA	2019 365	121000
Teaching/ Non-teaching staff and students	Office Expenses	DGHE HARYANA	2019 365	40000
All Science students of the college	Lab Augumentation	DGHE HARYANA	2019 365	150000
All students of the college	Sports	DGHE HARYANA	2019 365	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File																
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No																
12. Significant contributions made by IQAC during the current year(maximum five bullets)																	
Academic Audit through PRaYAAS																	
Orientation program for new students coming to the college																	
Successful organization of events through various in-charges																	
Maintaining cleanliness in the campus																	
Maintaining sports and infrastructural facilities																	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year																	
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Preparation of quality report and its submission</td> <td>prepared</td> </tr> <tr> <td>Organizing annual events</td> <td>successfully organized</td> </tr> <tr> <td>Academic audit of the institution</td> <td>Audit done through Dept, Higher Education</td> </tr> <tr> <td>Keeping campus green and pollution free</td> <td>planted new trees</td> </tr> <tr> <td>Strengthening sports and infrastructure in the campus</td> <td>grounds/ courts prepared and articles purchased</td> </tr> <tr> <td>Organizing orientation for new students</td> <td>successfully organized</td> </tr> <tr> <td colspan="2" style="text-align: center;">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Preparation of quality report and its submission	prepared	Organizing annual events	successfully organized	Academic audit of the institution	Audit done through Dept, Higher Education	Keeping campus green and pollution free	planted new trees	Strengthening sports and infrastructure in the campus	grounds/ courts prepared and articles purchased	Organizing orientation for new students	successfully organized	No Files Uploaded !!!	
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No Files Uploaded !!!																	
14. Whether AQAR was placed before statutory body ?	No																
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No																
16. Whether institutional data submitted to AISHE:	Yes																

Year of Submission	2019
Date of Submission	14-Oct-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution is governed by the Department of Higher Education, Govt. of Haryana and follows the Management Information System developed by the Head office. All the relevant information is available on the college website www.gcwgohana.ac.in and it gets renewed and updated time to time. The website has been developed to cater the needs of all the stakeholders whether it is faculty, university and department officials, students, alumni, parents and the near and distant community people. A user friendly interface makes it possible to obtain the details of admission process, fee structure, scholarships, examination and evaluation, complaints and grievances, placement, NAAC, IQAC, Academic Calendar, NCC, NSS, Lesson Plans, Latest Notices and Circulars etc. The members of faculty update their personal achievement details as well as the activities organized by their respective cell or department. Feedback proformas are distributed to the stakeholders as IQAC analyses them to act accordingly for quality improvement. Learning Management System further makes the students able to grasp the content thoroughly. The department has introduced online admissions since 201516 and now all the data is available in digital form. A Facebook page and Identity has been created to share the information on social media including the activities and working of the college. Human Resource Management System has been introduced by the department where all the related data of teaching and nonteaching staff is available on the dashboard. The details of the employees regarding Joining/ Posting, Transfer, Promotion, Training etc. are made available through HRMS. The attendance and leave record also finds place in this module. Salaries are drawn through online mode and credited in the</p>

respective accounts of the staff members through unique payee codes. Grievances are redressed through a proper channel. Scholarships are disbursed to the recipients through online mode only. Information is also shared with the stakeholders at their respective email addresses. The college library uses SOUL Software for data management. Students fees are deposited directly to the accounts as use of cash been made limited. Assessment / Evaluation of the students is done online through affiliating university web panels. AEBAS i.e. Aadhar Enabled Biometric Attendance System for the staff has been used effectively. Financial and Academic audits are done annually.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution possesses an efficient mechanism as far as the planning, delivery and proper documentation of the prescribed curriculum is concerned. The college believes in the supremacy of knowledge and the related preferential priorities and objectives regarding the whole process of teaching and learning in order to provide necessary information to the students. The college brochure is provided to each new entrant to the college and every minute detail about the institution finds a space on the college website. The details focus on all the related areas of curriculum such as the programmes, courses, timetable, vacations etc. The college runs in total five undergraduate programmes. The professional programme, namely BBA is also run and BSC, (Computer Science) is also introduced. The college offers one Postgraduate Programme in Commerce as well as Honour's in the same discipline i.e. Commerce. The programmes offered as undergraduate courses are facilitated with elective options. Academic calender and framing of timetable happen first of all. The Head of each department holds meeting with the staff concerned and also reviews the progress of the teaching work from time to time, and directs the staff to adopt E-notes and power-point presentation. The plan for each course clearly divides the entire course into smaller units required for proper information, adjustment and motivation of the students. The related outcomes are accessible through college website. It is visible in the fact that the college website is equipped with lesson plans targeting familiarization of the students with the syllabus prescribed. The college cherishes a strong internal evaluation system for testing and assessing the learning progress of the students concerned through class tests. To up lift the standards of knowledge and the learning of the underperformer, an exercise of remedial action becomes imperative. The college easily achieves this goal through the mentor-mentee programme. This Mentor-mentee programme further strengthens the teacher-learner bond. Each faculty member imparts two assignments in his or her class. An educational exercise is always experiential and experimental in nature. The institution, as it is situated in a comparatively backward area, tries its level best to strengthen

the teacher- taught relationship. The competent and zealous faculty members always try to maintain updating and elevation of their individual educational standard and hence of the students. The teaching staff regularly visit library and keep in touch with the latest developments in their respective disciplines through quality books in the library. The college holds various field projects, training programmes and value added courses for benefit of the students. However, the spread of the Covid -19 pandemic brought into a sea change in the teaching- learning dynamics during the later part of the session. That is why the field project by the Geography students was conducted on their own. it was primarily on account of these changed circumstances that online teaching saw its emergence and such modes of teaching as you tube streaming, whats app groups and Google meet acquired predominance over the traditional offline teaching. The college is truly committed to the process of teaching-learning thoroughly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	NA	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Computer Science	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	01/07/2019
BA	Pol Science	01/07/2019
BA	Sanskrit	01/07/2019
BA	Geography	01/07/2019
BA	Maths	01/07/2019
BA	Public Admn	01/07/2019
BA	Economics	01/07/2019
BSc	Physics	01/07/2019
BSc	Botany	01/07/2019
BSc	Chemistry	01/07/2019
BSc	Zoology	01/07/2019
BSc	Maths	01/07/2019
MCom	Managerial Economics	01/07/2019
MCom	Management Accounting	01/07/2019
MCom	Business Environment	01/07/2019
MCom	Research Methodology	01/07/2019
MCom	Quantitative Techniques	01/07/2019

	for Managerial Decisions	
MCom	Principles and Practice of Management	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Insurance Banking	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>GCW Gohana enjoys a holistic approach towards designing, collecting and analyzing the feedback obtained from various stakeholders of the college. These stakeholders include students, parents and alumni. The needs of society, economy and environment are kept at top priority so programmes are developed with flexibility, to suit the professional and personal needs of the students and realization of core values. The feedback forms of students are designed with the help of IQAC, the teachers concerned and the students keeping in mind various programmes of the affiliating and the pedagogical method being adopted by the college. The questions are related to completion of syllabus, internal evaluation system of the college, the mode of teaching etc. The students are given a time frame in which they have to fill the feedback forms. By and large the parents of students are not aware of the syllabus. Mostly, they belong to diverse sections of society. Some of them have Government Jobs, others have private jobs and some of them belong to labor class and from peasantry class too. Hence their response becomes very important for a better and more conducive environment for study of their respective wards. A meeting of the Alumni Association is called and a copy of syllabi of all the courses being run by college is provided to each and every member. During the next meeting, the ideas and suggestion of alumni are sought for designing feedback forms based on recent trends and developments. The alumni come up with new ideas, thereafter</p>

the questions are framed for feedback forms. The Executive members of alumni association are involved in every step of designing feedback forms. The teachers of the college give their suggestions in designing the feedback forms in staff meetings. The teachers make useful suggestions related to the relevant changes in courses. Students are further asked questions related to percentage of syllabus covered in classroom. Thus the strengths and weaknesses of curricula are identified. The suggestions of stakeholders are presented before the teachers' committee. An action plan for curriculum enrichment is approved by the teachers committee. The Action plan is then uploaded on the College Website and appropriate steps are taken by the IQAC in the following session. The institution respects its great values of receiving feedback from the students, teachers and alumni and ensures smooth implementation of the same. The college received two important suggestions for the session in this regard. The first suggestion came from Miss Kiran, Asst. professor of Mathematics. The faculty member gave suggestion that the password of the Wi-Fi system should be made public. At this, the action was taken and it was found that the password was already in public domain and that the teacher concerned had some minor technical hitch which was removed. The other suggestion came from Mr. Ashok Chauhan, Asst. Professor of English. He complained of slow speed of the Wi-Fi system. An appropriate action was taken and the authorities were asked to do the needful.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA IST	600	640	548
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1946	105	56	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
62	62	4	2	0	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To make the student mentoring effective there is a requirement of diagnostic assessment and remedial

interaction through formative and summative process. During the interaction session of Mentor-Mentee teachers get the data of student's socio economic status and their family environment. During this interaction mentors get acquainted with the educational background of respective family members and family relation with one another. When the Mentor–Mentee interaction are done, a teacher Mentor gets aware with the problems and issues of the students. Some issue raised by the students are removed by simple motivation and providing them step by step counseling. Usually, after this interactive event and due support of the mentor, students become more confident to face the coming problems of the future. During the interaction of Mentor- mentee, slow learners are identified and then to make the learner more active and enthusiastic, many steps are taken like group discussions and seminars on regular bases. With a vision to improve the overall personality of the student certain feedback forms are taken from the students and their parents. With the feedback update there gets a reflection of an improved status and behaviour of the mentee and due remedial measures are further incorporated as per the requirement. During the session, there were efforts to create a better environment in the college where students could approach their mentors to solve their personal and educational issues. The process of individual attention and counselling is carried forward throughout the year on regular basis.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2051	62	1 : 33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	42	18	7	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	BA III	17/10/2020	11/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our Institution follows a transparent and proper mechanism for continuous internal evaluation of the students. Our college follows the directions of affiliating university, B.P.S. Khanpur Kalan for maintaining the continuous internal evaluation system more transparent. All the teachers ensure hundred percent compliance of affiliating university for awarding internal assessment to their students. As per the universities guidelines, teachers maintain the records of their student's assignments, attendance and written class test. The schedule of class tests and assessment is displayed on notice board. Besides, routine class tests, surprise tests are also conducted by the concerned teacher to gauge the comprehension level of the students. Student absent in the test

are counselled by the teachers and mentor and if necessary, parents are also informed. Besides, students are also encouraged to give their presentation on different topics and take participation in seminars and group discussions during their classes or through other intra-departmental activities. All teachers also prepare semester wise detailed lesson plans well before the commencement of the ensuing semester. It helps the students to get aware about the topic that shall be taught in the class where they can raise their queries accordingly. Whenever there are any grievances regarding assessment, concerned H.O.D takes due redressal mechanism for the satisfaction of the students. The concerned teacher evaluates the internal assessment and submits the record to the office in set format provided by the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares academic calendar related to conduct of examination, other exam related issues and co-curricular activities in the beginning of the academic semester. This is done over and above the academic calendar supplied by the affiliating university. The Cell further recommends the different departments to make their own academic plans in terms of lesson plans and other activities to be carried out during the semester. Teachers prepare the lesson plans and display them on the notice board and website of the college as well. Academic calendar also considers the tentative activities of women cell, NSS, NCC, YRC, Cultural and sport activities. As per the university norms, our college follows the internal assessment criterion as prescribed by the B.P.S.M.V. Khanpur Kalan. All the departments of college display the schedule of class test and assessment on notice board to make students well informed. Besides these activities surprise test along with routine class test are also conducted by the concerned subject teachers. The performances as well as the problems of the students are discussed in mentor-mentee group. Further mentors make all possible efforts to solve all the problems of students. This practice improves the students thereby making them focus on their studies. In case of any grievances, students are free to approach to their class teacher, mentor and if find necessary to the principal of the college at any time. Furthermore, the institute ensures timely redressal for any issues pertaining to students for their satisfaction. As far as grievances related to university examination, a thorough communication is duly established with the university for timely redressal. Those students who are not able to write in the examination they are provided scribe if required as per university rules. College administrative staffs also deal with examination related grievances. The college has been a marking/evaluation centre of affiliating university during the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	BA III	395	279	70.63

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwgohana.ac.in/MenuData?Menu=R40IbUfy2TA=>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NA	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	5	4.67
International	BBA	5	0
International	COMMERCE	3	0
International	GEOGRAPHY	3	0
International	Computer Science	2	0.87

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Computer Science	1
Geography	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A hybrid framework for brain tumor classification using GWO and MSVM	Arun Kumar	International Journal of Recent Technology and Engineering	2019	2	Uttrakhand Technical University	2
Novel scheme of k-SVM analysis using PCA and NN for detection of MRI brain images	Arun Kumar	Journal of Interdisciplinary Mathematics	2020	0	Uttrakhand Technical University	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Thermodynamic properties of ternary oxygenated fuel mixtures	Rekha Devi	Journal of Molecular Liquids	2020	5	0	DCRUST
Volumetric, acoustic and optical studies of	Rekha Devi	Journal of Molecular Liquids	2020	5	8	DCRUST

ternary mixture of diisopropyl ether, n-heptane and n-octane						
Measurement and correlation of thermodynamic properties of ternary mixtures of oxygenated fuel	Rekha Devi	Korean Journal of Chemical Engineering	2020	5	2	DCRUST
Thermodynamic excess properties for the ternary benzene n-Heptane n-Octane system at temperatures of 298.75-318.15 K: measurement and correlation	Rekha Devi	Journal of Chemical and Engineering Data	2020	5	1	DCRUST
Thermodynamics of ternary mixtures with gasolines additive: Volumetric, acoustic and optical properties	Rekha Devi	Journal of Molecular Liquids	2020	5	6	DCRUST

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	15	13	0
Presented papers	7	2	0	0
Resource	Nil	2	Nil	Nil

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Role of youth in nation building	Youth Red Cross (YRC)	8	800

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	Nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Voting Awareness Program	Department of Higher Education	Signature Campaign	2	700
World Rabies Day	Department of Higher Education	Extension lecture	2	230
International Yoga Day	District Administration	Performing Yoga Asanas	50	250
Fit India Movement	Department of Higher Education	Online lecture	50	300
Harit Haryana Abhiyan	Department of Higher Education	Tree Plantation	25	265

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Online course	Remote sensing GIS technology and applications for university teachers government officials	IIRS, ISRO Dehradun	13/06/2020	01/07/2020	Mrs. Reetu
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Atul Pesticide Ltd.	10/08/2019	Internship	1
Durga Enterprise	18/09/2019	Research	1
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.63	3.14

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul Software	Partially	Soul 2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21457	3354061	362	180419	21819	3534480
	582	394855	87	103822	669	498677

Reference Books						
Library Automation	21381	199995	Nil	Nil	21381	199995
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Rekha Devi	https://youtube.com/channel/UCJMS15D1UsJyddmaFE22j4Q	youtube	20/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	4	30	1	4	3	6	50	3
Added	0	0	0	0	0	0	0	0	0
Total	72	4	30	1	4	3	6	50	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Edusat	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
67.95	67.94	3.63	3.14

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are predefined policies and procedure for utilization and maintenance of academic, physical and other support facilities. The Principal along with HODs and conveners of various cells keep an eye on the quality and requirement of various equipments and infrastructure of the college. For this purpose, a number of committees have been constituted such as Purchase, Construction, Repair, College Property, ICT facilities, Library, Cultural, Sports etc. After

their approval, purchase committee along with Construction and Repair committee facilitates further action as per the College/ State Government. Likewise all the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal and the same process is followed for the purchase of various equipments, books and other materials. To maintain the transparency in financial matters Bursar is appointed. . Quotations are invited for item having value of more than Rs. 500/-. The order is placed after negotiations to the lowest bidder. The approval from higher authorities is also sought for any kind of capital expenditure Procedure and Policies for maintaining and utilizing the facilities Library The institution has a very useful library. It helps in the educational development of the students. There are about 22488 numbers of books which include text books, reference books other books for the newly admitted students .books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources are circulated to all the departments and also posted on the notice board as part of the Current Awareness Service. In order to provide speedy and efficient service, library cards are issued to the students. We have question bank in the library and students are also provided question papers of their previous exams. Thus the students are given a healthy environment for learning as well as making notes. Every year we add new books as per new syllabus to the library. Class rooms and seminar hall and other: We have 37 classrooms, 1 Botany lab with 1 Botanical Garden, 1 Zoology Lab , 2 Chemistry Lab, 2 Physics Lab, 4 Computer Lab, 6 Geography Lab, 1 seminar hall, 1 Edusat room, 1 hall for Library reading room, 2 girls common room , 1 Principal Chamber, 2 rooms for Office with 2 record room, 1 Registrar room, 1 Bursar Room, 5 Staff Room, 1 sports room with 1 Gymnasium and 1 boxing court , 2 NSS room for unit 1 and unit 2, 1 NCC room, 1 room for cultural committee 1 room for placement cell, 1 room for scholarship, 2 room for Women cell. All these facilities are fully utilized by students and staff members. The college maintains its facilities like Parking, Generator, RO, Canteen etc. on a regular basis. The building is white washed as and when required. Equipments like RO, ACs and other equipments are serviced from time to time. The college utilizes its premises at an optimum level. Staff Room, library and Gymnasium is fully utilized by the staff members.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidated Stipend Scheme for Scheduled Caste students pursuing Higher Education Stipends to all Schedules Caste Students in Govt. College during the year 2019-20	387	5418000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
FIT INDIA MOVEMENT	29/08/2019	300	GOVT. COLLEGE FOR WOMEN GOHANA

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	STUDENT COUNSELLING AND GUIDANCE	77	77	21	21

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
13	13	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Pt. Neki Ram Sharma Govt. College, Rohtak	77	21

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc.	Science	BPSMV Khanpur	M.Sc. (Mathematics)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sanskrit slok ucharan	College Level	8
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	Nil	Nil	Nil	NIL	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution does not have a very organized and democratically elected student association for session 2019-20 as the student elections were allowed only for 2018-19 as per directions of Government of Haryana. Yet we have class representatives on college level which helps in building confidence, good speaking skills among students. These students helps the students of class academically and bring out every problem of students in front of staff. Along with class representative, NCC cadets and NSS volunteers play their active participation in various activities/celebrations/functions organized by the institution such as WORLD RABBIES DAY, FIT INDIA MOVEMENT, VOTING AWARENESS , Annual Athletic Meet, Legal Literacy Competitions (College Level District. Level), Annual Prize Distribution, Talent hunt-Indradhanush , WORLD AIDS DAY, YOGA DAY. The institution provides a platform for the active participation of the students in the various academic and administrative bodies. The institution have student representatives in different committees of college which works as helping hand of the staff and work efficiently for growth of college in sports, academics and cultural field.. Students take active participation in admission process , filing of examination forms, Organizing fresher and farewell parties in their departments and also Assist the faculty members in organizing Educational tours and various departmental activities like science exhibition etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

It has been told to us by some of our alumni that an individual's intellectual and social stimulation begins from the college. Now when we think of this statement, after passing out from college, it found cent percent true. An alumni association has an important role in transferring thoughts and experiences from one generation to other. Government College for women, Gohana also has an alumni association, whose president is Mr. Rajesh Kumar (who works as a web developer). GCW Gohana has registered its Alumni Association in August 2020. The association work with college management in the overall development of the college. Its not only about the studies or grades of graduating

students, but its about all-round development, and thats what the alumni association helps in achieving these goals. Though the alumni share their best experiences of college stay and after graduating which will guide fresher's to follow a disciplined environment throughout their stay in college and to build careers in a wide range of fields after passing out from college. The alumni association also shares their thoughts with college management for improvement of present facilities and adding some facilities for the betterment of the college.

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Beti Bachao Beti Padao Campaign
2. Get together of Alumnis with college students
3. Awareness Programme on Covid-19
4. Tree Plantation

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution promotes the culture of decentralization and participative management towards academic and administrative functioning by involving all the teachers, students and non-teaching staff. The participative work runs at two different levels including the head of the institution and teaching and non-teaching staff with students. Principal, who is the head of the institution, mentors overall affairs of the college besides being the chairperson of the IQAC. The Principal in consultation with all the faculty members and nonteaching staff of the institute nominates members of different committees for planning and implementation of different curricular, co-curricular and other affairs of the college. All the faculty members facilitate academic, co-curricular and extracurricular activities with best of their knowledge and effort. All the academic activities of the college are designed and performed by the committee in-charges in consultation or as per the directions of Higher Education Department, government of state. While observing decentralization the different committees are constituted for the current academic session such as College Development Council, College Advisory Board, House Examination, Central Purchase, Repair and Renovation, Library Committee, Academic Calendar, N.C.C., N.S.S., Anti Ragging, Redressal of Grievances, Cultural Committee, Discipline Committee, Internal Quality Assurance Cell etc. Students are encouraged and empowered to play important role in different activities of the institute. The decentralization is further reinforced by nominating/selecting students editors, captains etc. from amongst the students. Non-teaching staff members also find due place in various committees and participate in staff meetings. The suggestions of non-teaching staff are considered while framing policies or taking important decisions. The two practices of the institution involving decentralization are as under: The first practice deals with evaluation and examination, in which our institution has adopted a transparent process for ongoing student examination and evaluation. While maintaining transparency in examination process our college follows the directives of the affiliating university, B.P.S. Khanpur Kalan. Teachers are required to keep track of their students' assignments, attendance, and written class tests. The concerned teacher provides a schedule of class tests and assessments. Besides, students are also encouraged to give their presentation on different topics and take

participation in seminars and group discussions during their classes or through other intra-departmental activities. Further, the teacher reviews the internal assessment and provides the record to the university's office in the university's prescribed format. Purchasing process of the institution for various goods and services incorporates the second practice of decentralization in which the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal. The same process is followed for the purchase of various equipments, books and other materials with services as per approval of committee members and provided quotations. The predefined policies and procedure for Purchase are adopted as instructed by the education code and financial rules of state government. Moreover, to maintain the transparency in financial matters Bursar/finance officer is appointed. Quotations are invited for item having value of more than Rupees five hundred. The order is placed after negotiations to the lowest bidder.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college being affiliated to BPSMV, Khanpur Kalan Sonapat, Haryana, the curriculum designing and development is decided by the university. The faculty members of the college play an active role in teaching and learning activities. Furthermore, remedial action is taken to raise the underperformers knowledge and learning standards. The college has introduced value added course to improve the quality of overall learning environment.
Teaching and Learning	College administration always willingly improves the quality of teaching and learning by adopting various methods. The faculty members are promoted to use ICT tools effectively. There is a regular promotion for using e-books and e-tools both in library and classrooms. Different committees of the college related to teaching learning exercise, properly plan well in advance for the semester and students are encouraged to participate in debates, quiz, group discussions etc. organized by various clubs/societies and departments of the institution. They are also encouraged to participate in other academic events organized by the affiliating university as per academic calendar. Field tours are organized by Science and other departments to learn with experiential approach of learning.

<p>Examination and Evaluation</p>	<p>The institution being affiliated to BPSMV Khanpur Kalan, Sonapat, it is obligatory for us to follow the system provided by the University in this regard. The institution continuously assesses the students internally based on tests assignment given to them. Their attendance record also plays a key role in their overall assessment. The semester examination is conducted by the college on the bases of rule and regulation designed by the university.</p> <p>All the members of teaching consistently perform their tasks of examinations duties without fail as invigilators, Flying squad members, Centre Superintendents, Deputy Superintendents as well as evaluators.</p>
<p>Research and Development</p>	<p>Faculty members are actively involved in research work regularly. The faculty members are motivated to apply for research projects from UGC. Most of them participate in seminars/ workshops /conferences as and when required. There is a motivation to subscribe and read research journals individually. There are regular efforts to promote other research activities.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>College has internet connections to enable the faculty and the students to access the resources of knowledge. SOUL 2.0 software is available in the library, which is handled by the library staff. The students and faculty can access the internet facility during library working hours. College is working to registered with National Library and Information Services Infrastructure for Scholarly content which provides access to e-books and e-journals of different disciplines. All the departments have computer accessibility.</p>
<p>Industry Interaction / Collaboration</p>	<p>The placement cell of our college interacts with various companies and organisation for collaboration.</p>
<p>Human Resource Management</p>	<p>The institution has a well-qualified and dedicated faculty and their overall strength, appointment and transfer to or from the institution is managed and maintained by the state Government. The teachers are assigned different duties and responsibilities as per their interest and expertise, which they fulfil with dedication and devotion. Parents of the students are duly</p>

	<p>invited and interacted with the mentor teachers. Their valuable inputs are further incorporated for overall development of the institution. The non-teaching staff members are supported thoroughly and actively involved in academic decisions of the institution. Students of the institution similarly participate in various academic and administrative decisions.</p>
Admission of Students	<p>The complete admission process to the academic programme is carried out online. Student helpdesk is created at the entrance and anomalies are rectified. The admission of above academic programme was according to the rules of affiliating University and strictly on merit. The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana. All the admission notices, merit list and other important admission related notices have been displayed on the college notice board and the website. The admission process has always been totally transparent.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution uses modern ICT tools like Gmail, Whatsapp etc. for sending notices and agenda of meetings to the staff and even submission of lesson plans. All procedures and policies including the code of conduct are displayed on college website and through notice board. Various data is made available on LMS whereas e-content and other relevant information is also displayed on website. The academic calendar with other circulars is also uploaded on college website for guidance to students and others.</p>
Administration	<p>In the institute all the Notice / proceedings/ other relevant documents are sent to the members through Email. The administrative activities including the quotations and store purchase orders are duly sent through post or emails. There is Biometric attendance system of the teaching and non-teaching staff.</p>
Finance and Accounts	<p>The salary of staff is transferred direct into bank accounts. The balance sheets and report generation are</p>

	digitally prepared. Most of the payments are cashless including registration fee/TADA etc.
Student Admission and Support	The institution has web enabled services for admission, online filling of scholarship forms, availability of services like Identity cards and timely alert for supporting messages through SMS.
Examination	The affiliating University has enabled students admitting through registration returns, Examination Application/ Practical Awards only in online mode. Further, theory awards are being scanned and uploaded on university website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	NA	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	6	08/07/2020	20/07/2020	13
FDP	1	13/07/2020	17/07/2020	5
FDP	1	04/07/2020	10/07/2020	6
Orientation Course	3	04/06/2020	01/07/2020	27
Orientation Course	3	14/05/2020	03/06/2020	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	62	13	26

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS, Registration fee, Duty Leave for participation in seminar/workshop, Duty Leave for attending orientation/refresher course, Loan Facility, GIS, Free Internet facility, Maternity Leave, Child Care Leave and Paternity Leave.	Facility for wheat loan, Uniform allowance, GPF, NPS, GIS, Free Internet Facility	Gym Facility, Earn while learn scheme, Financial support to fatherless child, Boys and girls common room, Newspaper and Magazines, First Aid facility in case of emergency in various departments, Dispensary and medical room in the campus, Fee concession to the meritorious, Cultural and sports students, Scholarship to the sports, Meritorious and cultural students, Free Internet facility, Financial Assistance for Education Tours, Book facility.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is government managed and receives financial assistance from the Haryana govt. Students fees, grants and scholarships funding by state govt of Haryana. The conveners of various departments/cells give their requirements which are approved by the principal followed by the purchase through the purchase committee as per the predefined procedure and rules. The bursar along with purchase committee keeps a vigilant eye on the purchase system. To make the system more transparent of all transactions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	Null	Null
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6.4.3 – Total corpus fund generated

10320830

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DGHE HARYANA	Yes	Principal through committee
Administrative	Yes	DGHE HARYANA	Yes	Principal through committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Interactions of teachers with parents during parent-teacher meetings for remedial suggestions and guidance related to the overall development of the students
- Teachers maintain attendance record of students.
- If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mehandi competition by women cell on the occasion of Teej	03/08/2019	03/08/2019	400	0
Five days workshop organized by	10/09/2019	14/09/2019	550	0

women cell on beauty course				
Extension lecture on health and hygiene.	19/09/2019	19/09/2019	460	0
Extension lecture on breast cancer by women cell	22/10/2019	22/10/2019	600	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources : 30 kwh annual lighting power met through LED bulbs/tubes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	15/08/2019	1	Participation in parade on Independence Day by NCC cadets and got 1st position	To instill the sense of patriotism among the people	300

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook for teachers and students	10/07/2019	Code of conduct for teachers in Govt College for Women, Gohana is based on the university calendar norms. The code is intended to encourage teachers to adopt an informed approach to their teaching and its contexts and to reflect on the good and correct practices as a teacher. The Govt College for Women ,Gohana code of conduct handbook is a guide for all students of the College. Students are required to engage in responsible social conduct that reflects credit upon the college and to model good citizenship in any community. According

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
On the occasion of JAL SHAKTI ABHIYAN declamation competition and seminar were organized	01/08/2019	01/08/2019	500
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of vehicles in campus
2. Ban on plastic bottles.
3. Use of separate dustbins for biodegradable waste and non-biodegradable waste.
4. Regular tree plantation.
5. Introduction of Environmental Studies in all UG courses.
6. Organic pits at different places.
7. Electrical appliances are switched off when not in use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice-1: 1. The title: Waste management in the college 2. Objectives of the practice: a) to generate awareness among students for managing wastes. b) to involve the students in cleaning their college campus. c) to set up waste bins in sufficient numbers to avoid littering. d) to generate consciousness
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among students about e-waste accumulation and disposal of e-waste from the college campus. e) to promote a sense of hygiene among students. 3.The context: This practice aims at carrying out waste management in a participative manner which involves both staff and students. 4.The Practice: Dustbins of different colors are installed at different places in the college. Students and staff are time to time motivated towards proper waste management. They are given training on what kind of waste is to be put in what colors of dustbins. The collected waste is timely sent for recycling etc. The green waste is put into compost bins and the same organic manure is used for fertilizing the trees of the campus. 5.Evidence of success: As an outcome of the programme , the campus is clean always with no or very little adverse affect on environment. Problems encountered 6.Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered Availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success. Best practice-2: 1. The title: Green Practices 2. Objectives of the practice: a) To grow more and more trees. b) To maintain the trees. c) To improve environmental culture and human well-being. d) To reduce the negative effect of college activities on the environment. e) To improve ecosystem. 3. The context: This practice aims at making and keeping the campus green. 4. The Practice: The college regularly does tree plantation. Water harvesting is done in college. In the campus, there is restricted entry of vehicles. Most of the staff members come by car pools and use CNG/ electric vehicles. All the departments and NSS cell also regularly indulge in tree plantations. Faculty is motivated to maintain a green environment in their homes also. Also in the practical of EVS its compulsory for every student to plant a sapling in college. College uses e - communication like whatsapp, email etc. to save papers. Single side used papers are used for internal purposes. One day in a week, college observes no vehicle or only electric vehicles day. 5. Evidence of Success: As a result of this programme, the campus is green. Students and staff enjoy in the green working environment. Problems encountered and resources required: College wants to install solar panels for which there are some funding and non funding related bottlenecks.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://qcgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnRw=>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: Women empowerment Objective: The institution aims at empowering women through academic excellence. This is a girls college and most of the girls are from rural background, therefore, college aims at not only educating but empowering girls. For this purpose, the college has a separate active women cell which continuously works towards the betterment of girls. This cell organises lectures, seminars, workshops time to time. Evidence of success: A change can be seen in the attitude of girls eg. Overcome of shyness, ability to speak on their matters, participation in extra-curricular activities, positive attitude, etc. Problems encountered: All the extra activities are held after the lectures. The girls commuting from villages via bus are unable to attend such activities due to conveyance problems like late bus timings/ unavailability of public vehicle.

Provide the weblink of the institution

<http://qcgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnRw=>

8.Future Plans of Actions for Next Academic Year

The institution plans to accomplish following tasks in the coming session: Constituting the administrative committees just at the beginning of the session. Waste Management and keeping the campus green throughout the year. Organisation of various outreach activities through NCC/ NSS/ YRC Women cell etc. Conduct of smooth online admission process of the students. Timely review of the workload and arrangement of extension teachers in respective subjects. Adherence of the faculty with their respective lesson plans. Cleanliness and Hygiene to be maintained with arrangement of safe drinking water and Observing Swachha Bharat Mission. Extension lectures to be organized for different subject societies and cells. Science exhibition to be organized and preparation for state level participation be ensured. Various days to be celebrated by individual in-charges. As the college got affiliated with a new university in the session, efforts to be poured for earliest inclusion. Installation of CCTVs for the safety of students. Emphasis on LED bulb usage with lesser consumption of electricity to be promoted. Focussing on Digital India mission. Successful and timely organization of Gender equity programmes through Women Cell. Preparation of the record for NAAC accreditation and timely submission of AQAR. Review of Previous year grievances and timely redressal of due grievances. Observation of discipline and increasing footfalls in the Library. Utilization of government grants by the time limitations. Conduct of annual prize distribution and convocation function in the college.